



North Central District Health Department Environmental

Procedures for Site Evaluation

1. Applying for a site evaluation you will need:
 - a. Complete an application.
 - b. A copy of the plat with the dimensions of the property and directions to property.
 - c. \$250.00 Cash, check or credit card (visa, MasterCard, American express & Discover; a processing fee applies)
2. You will be responsible for having an excavator (backhoe or other equipment with backhoe attachment per KAR 10:085) and an experienced operator at the site the day of the appointment. This appointment may be cancelled due to inclement weather such as snow or rain. Call ahead to schedule an appointment and then call to confirm your appointment the day of the scheduled site evaluation.
3. You will need to make sure that your lot is clearly marked and not overgrown (unless wooded). All property lines and pertinent structures must be marked as well as proposed future structures (pools, barns etc.).
4. When the site evaluation has been completed and you receive the system requirements, your septic installer may then apply for an onsite sewage permit. If you wish to install the septic system yourself, you will need to make arrangements to take the installer's exam. You must pass the exam, there is no fee for it and you will not be certified to install other septic systems.
5. Site evaluations will be honored for 2 years and are not transferable. One additional property visit to explore additional areas or for area clarification purposes will be made for free, additional visits will incur a \$125 fee.

Procedures for Sewage Permit

1. Applying for a sewage permit you will need:
 - a. A certified installer must submit a drawing of the proposed system and application.
 - b. The drawing must include tank type/size, filter, other components, surface grade shots for lateral lines, all relevant length/width measurements for distances between components, as well as setback distances.
 - c. \$250.00 Cash, check or credit card (a processing fee applies)
 - d. A sewage permit will be issued after all of the above have been approved by the environmentalist. The permit is valid for 1 year.
 - e. The installer will call for an inspection when the system has been installed, before backfilling.

Henry County
75 Park Road
New Castle, KY 40050
(502) 845-7995

Shelby County
615 11th Street
Shelbyville, KY 40065
(502) 633-9377

Spencer County
88 Spears Drive
Taylorsville, KY 40071
(502) 477-2890

Trimble County
138 Miller Lane
Bedford, KY 40006
(502) 255-4851



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APPLICATION FOR AN ON - SITE SOIL EVALUATION

County:

Henry Shelby Spencer Trimble

Property Information:

Address: _____
City: _____ Zip code: _____
Subdivision: _____ Lot Number: _____
Acreage: _____
Directions: _____

Applicant / Representative Information:

Name: _____
Address: _____ Zip code: _____
Phone #: _____
Email: _____

Owner / Purchaser Information:

Name: _____
Address: _____ Zip code: _____
Phone #: _____
Email: _____



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Facility Information:

Type of Facility: Residential Food Service Commercial Other

Number of Bedrooms: _____

Garbage Disposal (under the sink): Yes No

Basement: Yes No

Basement Plumbing: Yes No

ATTACH TO THIS APPLICATION THE FOLLOWING:

1. Location map to reach the site.
2. Site drawing showing property lines and dimensions of same; location of existing structures; wells on or within 70' of property lines; geothermal wells; ponds; streams; etc.; easements; roads; right-of way.
3. Proposed (or existing) location of structure(s) to be served by the proposed system location.

I give permission to the Department to enter onto the property described for the purpose of processing this application. I further state that the property lines and building location is clearly marked and that the property is sufficiently visible to see the topography. I understand that when backhoe pits are needed in order to conduct the evaluation that the arrangement and payment for the backhoe is my responsibility.

I hereby swear and affirm that the above information and attachments are true and correct.

(Signature of Owner/Agent)